Name of child(ren): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In order to safeguard the children attending Harvills Fun Academy, we ask parents to complete the information below and return it to the staff prior to their child(ren) attending.

Please complete the table below with the details of any adult who has permission to collect your child from Harvills Fun Academy.

|  |  |
| --- | --- |
| **Name of adult** | **Relationship to child** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Should an adult other than those stated above need to collect your child(ren), you will need to call the school office to give their name. On collection, they will be asked to provide the staff with the password that has been set by the parents/carers.

Please write your chosen password here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_